

School Council Meeting Minutes

Peter Howell Elementary School

Date of Meeting: September 10th, 2024

Members Present: Lona Chacon, Jaquetta Alexander, Cynthia Cave, Jeanne Dugan, Lucy Patterson, Kristen Ginter, Reyna Montano

Members Absent: Nancy Huff

- I. Call to Order:** Meeting called to order at 3:21 P.M. by Mrs. Chacon.
- II. Call to Audience –** No audience
- III. Principal's Report –** We had the possibility of losing a teacher because our numbers are low. We continue to gain and lose students. Students enrolled 225 with preschool.
Grounds was a huge issue at beginning of year. We had a schedule that was not followed because they were so far behind. Grounds is finally catching up where it can be maintained.
Annual parent meeting, Where Mrs. Alexander talks about Title One and Code of Conduct and Ms. Marcia talks about Family Engagement. We have done this several different ways, we will continue with the Annual Parent meeting at Coffee Connections which will be held on a Friday every other month.
- IV. Community Report - None**
- V. Discussion items –**
 1. Site Council dates for the rest of the year. – We will continue with Tuesdays at 3:15. We will hold the meetings in the Art Room, room 19. The dates will be 11/12/24, 2/18/25, 4/30/25. We will have a meeting on 10/16/24 at 2:00pm in the Art Room specifically for Tax Credit Team.
- VI. Action items**
 - 1. Budget Journal - Use of undesignated tax credit funds.**
 1. Vote to use an additional \$5000.00 of undesignated tax credit funds to pay for Garden Enrichment Instructor's benefits in the 2024-2025 fiscal school year

Motion by Ginter / Second by Cave

Final Resolution – Motion to approve - passed.

Yes Votes – Alexander, Dugan, Ginter, Cave, Patterson,
Montano

Discussion: This is something that is required for this position that we approved at the end of last year.

2. Vote to use \$800.00 of undesignated tax credit funds to pay for a second Howell Kindness Squad Facilitator for the 2024 – 2025 fiscal school year.

Motion by Ginter / Second by Dugan

Final Resolution – Motion to approve - passed.

Yes Votes – Alexander, Dugan, Ginter, Cave, Patterson,
Montano

Discussion: This club has grown, and it is beneficial for students who are not interested in sports, but we need another adult to help support this club.

3. Vote to use \$1,170.00 of undesignated tax credit funds to pay for a Howell Math and Robotics Club Facilitator for the 2024 – 2025 fiscal school year.

Motion by Ginter / Second by Cave -

Final Resolution – Motion to approve - passed.

Yes Votes – Alexander, Dugan, Ginter, Cave, Patterson,
Montano

Discussion: Council agrees this club will be beneficial for students, but with changes to the name – name will be changed from Howell Math Club Facilitator to Howell Math and Robotics Club facilitator

4. Vote to use \$2,340.00 of undesignated tax credit funds to pay for a Howell Robotics and Coding Club Facilitator for the 2024 – 2025 fiscal school year.

Motion by Ginter / Second by Patterson

Final Resolution – Motion **to not** approve - passed.

Yes Votes – Alexander, Dugan, Ginter, Cave, Patterson,
Montano

Discussion: Council agrees at this time we cannot afford to have an additional club two days a week this year.

5. Vote to use \$3000.00 from Howell undesignated tax credit funds to pay for Stories that Soar

Motion by Ginter / Second by Patterson

Final Resolution – Motion **to not** approve - passed.

Yes Votes – Alexander, Dugan, Ginter, Cave, Patterson,
Montano

Discussion: Council agrees that this is a great program, it went well last year, however we just do not have the funds to pay for this program. We will revisit next year.

6. Tax Credit Team – Vote to approve the creation of a Tax Credit Team

Motion by Ginter / Second by Patterson

Final Resolution – Motion to approve - passed.

Yes Votes – Alexander, Dugan, Ginter, Cave, Patterson,
Montano

Discussion: Council agrees that we need this committee to help improve our tax donations. At the October meeting we will look at empowering this committee.

7. Site Council By-Laws – Vote to approve the By-Laws

Motion by Ginter/ Second by Dugan

Final Resolution – Motion **to table** until next meeting - passed.

Yes Votes – Alexander, Dugan, Ginter, Cave, Patterson,
Montano

Discussion: The council is unclear about section IV Duties and Powers A. Principal – “assuring that 301 goals and objectives are assessed, helping the School Council to assess curriculum and programmatic needs and enforcing decisions of the School Council.” This will be investigated and By-Laws will be placed on agenda for the November meeting.

VI. Adjournment: Mrs. Chacon adjourns meeting at 4:35 P.M. –
Next meeting is October 16th at 3:15 in the Art room.